

**REQUEST FOR ISSUANCE OF ALLOTMENT LETTER**

To: The Secy / Director Transfer & Record

Defence Housing Authority Bahawalpur

Subject: **REQUEST FOR ISSUANCE OF ALLOTMENT LETTER**

It is submitted that I have paid all dues of Plot/ Villa \_\_\_\_\_  
Sector \_\_\_\_\_ and Phase \_\_\_\_\_ Measuring \_\_\_\_\_ Marla/ Kanal in DHA Bahawalpur.  
You are requested to please issue me formal allotment letter.

Following documents are attached:

1. Original payment slip of last installment
2. Photocopy of CNIC
3. Photocopy of intimation / Transfer/ Allocation letter.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

S/O, W/O, D/O: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Contact No: \_\_\_\_\_

Date: \_\_\_\_\_

Note:

- a. Bring original CNIC, Allocation and Intimation/ Transfer letter to receive Allotment letter.
- b. Allotment letter will only be prepared after deposit of Associate Membership Form Along with Registration Fee if already not deposited.
- c. Members are required to intimate DHA Bahawalpur about change in address / contact number / landline immediately on occurrence, failing which can cause inconvenience in correspondence and also request for waiver of surcharge on development charges will not be entertained.

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