

**Defence Housing Authority, Bahawalpur**  
**DOCUMENTS REQUIRED FOR REGISTRATION OF DEALERS**  
**(REPRESENTATIVE)**

1. Rep Approval Form.
2. Application for Registration to Dir Tfr & Record.
3. Photo copy of CNIC (Applicant & Chief Executive) duly attested.
4. 2x Passport size and 2x One by One Photographs of Applicant.
5. Undertaking on stamp paper worth Rs. 100 (Specimen attached) and Stamp Paper should be issued on the name of Chief Executive.
6. 2x Passport size and 2x One by One Photographs of Chief Executive.
7. Photo copy of Registration Certificate & Card of Chief Executive.
8. Written Application by Chief Executive on Firm / Company Letter Head.
9. Challan Form for Rs. 1000/-
10. Copy of Taxpayer Registration Certificate / NTN No of CEO.
11. Copy of Excise and Taxation Registration Certificate of CEO.
12. Registration Certificate from DNFBP of CEO.

**REP CARD APPROVAL FORM OF PROPERTY DEALERS**

1. Applicant Name : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Business Address : \_\_\_\_\_  
: \_\_\_\_\_
4. Mobile Number : \_\_\_\_\_
5. Business Name : \_\_\_\_\_
6. Chief Executive Name : \_\_\_\_\_
7. Registration No : \_\_\_\_\_
8. Remarks By Dir Tfr & Record : \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

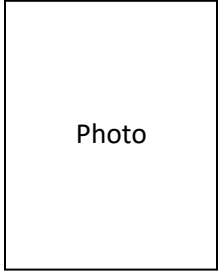
Lt Col  
Addl Dir Tfr & Record  
(Muhammad Aamer Rao)

**APPLICATION FOR REGISTRATION OF PROPERTY DEALER  
(REPRESENTATIVE)**

To, **Director Transfer & Record,  
Defence Housing Authority,  
Bahawalpur.**

**PARTICULARS OF APPLICANT**

1. Name of Applicant: \_\_\_\_\_
2. S/O, W/O, D/O: \_\_\_\_\_
3. CNIC No: \_\_\_\_\_
4. Full Office Address \_\_\_\_\_  
\_\_\_\_\_
5. Telephone No: \_\_\_\_\_ Mobile No: \_\_\_\_\_
6. Excise and Taxation Registration No \_\_\_\_\_ (Attach Photo Copy)
7. Taxpayer Registration Certificate / NTN issued by FBR \_\_\_\_\_  
(Attach Photo Copy)
8. Name and Address of Banks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Particulars of Chief Executive
  - a. Name: \_\_\_\_\_
  - b. S/O, W/O, D/O: \_\_\_\_\_
  - c. CNIC No: \_\_\_\_\_
  - d. Business Name: \_\_\_\_\_
  - e. Mobile/Phone No: \_\_\_\_\_
10. Registration No: \_\_\_\_\_



\_\_\_\_\_  
Applicant Signature

11. Recommendation of Chief Executive: Yes / No

12. Stamp and Signature of CEO: \_\_\_\_\_  
Stamp / Signature

**Note:** - Change in particulars be intimated to the Authority.

# **AFFIDAVIT (UNDERTAKING) BY CHIEF EXECUTIVE**

(On Rs. 100/- Stamp Paper)

1. I, Mr, Miss, Mrs \_\_\_\_\_ S/O, D/O,  
W/O \_\_\_\_\_ bearing CNIC No.  
\_\_\_\_\_ is resident of \_\_\_\_\_  
\_\_\_\_\_ registered dealer of DHA  
Bahawalpur, Business Name \_\_\_\_\_,  
Registration No. \_\_\_\_\_ hereby declare that Mr, Miss, Mrs \_\_\_\_\_  
\_\_\_\_\_ S/O, D/O, W/O \_\_\_\_\_  
bearing CNIC No. \_\_\_\_\_ is my Employee and he may  
please be issued Property Dealer Employee Card.

2. I hereby declare that no investigation, inquiry, disciplinary action is pending  
against him / her by any government agencies.

3. I am fully responsible for his / her attitude / behavior and all activities.

4. DHA Bahawalpur has the authority to suspend / terminate my membership as  
dealer in case of fraudulent activity done by me / company and my employee.

**DEPONENT**

## **VERIFICATION**

Verified on Oath at \_\_\_\_\_, this \_\_\_\_\_ day of \_\_\_\_\_  
that the Contents of above affidavit are true to the best of my knowledge and belief and  
nothing has been concealed there from.

**DEPONENT**